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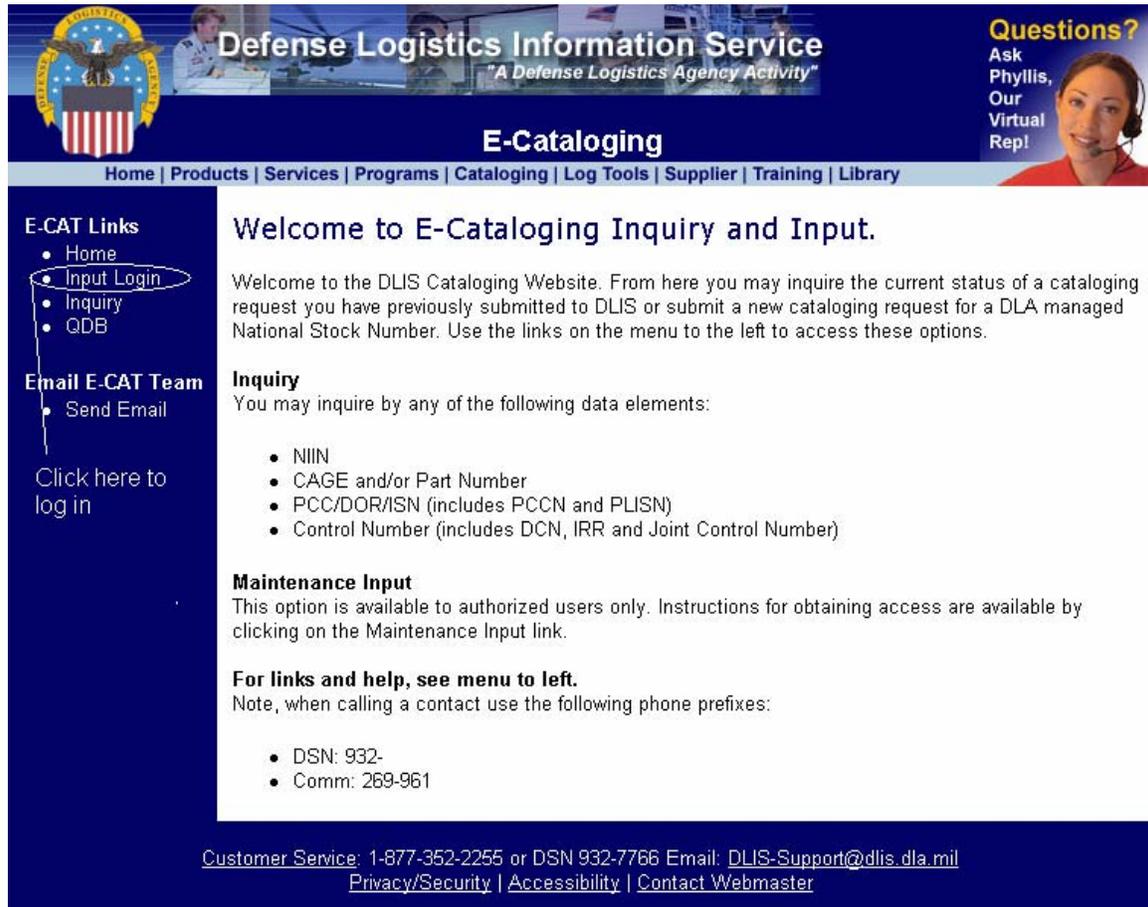
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Starting e-Cataloging Input



Defense Logistics Information Service
"A Defense Logistics Agency Activity"

E-Cataloging

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Questions?
Ask Phyllis, Our Virtual Rep!

E-CAT Links

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- Inquiry
- QDB

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- Send Email

Click here to log in

Welcome to E-Cataloging Inquiry and Input.

Welcome to the DLIS Cataloging Website. From here you may inquire the current status of a cataloging request you have previously submitted to DLIS or submit a new cataloging request for a DLA managed National Stock Number. Use the links on the menu to the left to access these options.

Inquiry

You may inquire by any of the following data elements:

- NIIN
- CAGE and/or Part Number
- PCC/DOR/ISN (includes PCCN and PLISN)
- Control Number (includes DCN, IRR and Joint Control Number)

Maintenance Input

This option is available to authorized users only. Instructions for obtaining access are available by clicking on the Maintenance Input link.

For links and help, see menu to left.

Note, when calling a contact use the following phone prefixes:

- DSN: 932-
- Comm: 269-961

Customer Service: 1-877-352-2255 or DSN 932-7766 Email: DLIS-Support@dlis.dla.mil
[Privacy/Security](#) | [Accessibility](#) | [Contact Webmaster](#)

Click the Input Login link on the left side of the page, as indicated.

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Input

Web Log On

To log in, enter your User ID and Password below.

User ID:

Password:

Registration form [US Government Employees](#)
Registration form [US Government Sponsored Contractors](#)

[Login Help](#) | [Change Password](#)

Warning!

This is a Department of Defense computer system. This computer system, including all related equipment, networks and network devices (Specifically Including Internet Access), are provided only for authorized U.S Government use. DOD computer systems may be monitored for all lawful purposes, including to ensure that their use is authorized, for management to the system, to facilitate protection against unauthorized access, and to verify security procedures, survivability and operational security. Monitoring includes active attacks by authorized DOD entities to test or verify the security of this system. During monitoring, information may be examined, recorded, copied & used for authorized purposes. All information, including personal information, placed on or sent over this system may be monitored.

Use of this DOD computer system, authorized or unauthorized, constitutes consent to monitoring of this system.

To access the maintenance input screen, enter your user ID and password, then click the Log On button. If you make a mistake when entering your user ID or password, click the Reset button to clear your entry.

To register to use e-Cataloging Input, click on the US Government Employees of US Government Sponsored Contractors link, as applicable. These links will take you to the selected registration request form, and allow you to register electronically.

Login Help Click here to see additional log in help

Change Password Click here to change your password

Change Password



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Change Password

Web Edit Log On Password

To edit your password, enter your current user ID and current password, then enter your new password twice.

User ID:

Current Password:

New Password:

Verify New Password:

Customer Service: 1-877-352-2255 or DSN 932-7766 Email: DLIS-Support@dlis.dla.mil
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This Site Reviewed Quarterly

Enter your user ID, current password, your new password, and then re-type your new password in the Verify New Password block. Click the Confirm button to complete the change. If your new password does not meet the password requirements, you will receive an error message and be given a chance to correct your new password.



E-Cataloging

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Input

Please complete the following form and click 'Submit' when complete. All items marked with an asterisk (*) are mandatory.

Information Entered via this site is configured to be delivered to CWT.

*Originator:	<input type="text" value="Smith, Jane"/>					
*Email Address:	<input type="text" value="Jane.Smith@dla.mil"/>					
*Phone/DSN/Comm:	<input type="text" value="888-555-1212"/>					
*Activity Code:	<input type="text" value="AB"/>	<input type="button" value=" >>"/>				
*NSN - NIIN:	FSC <input type="text"/>	NIIN	<input type="text"/>			
*Proposed Request:	<input type="text" value="LAD: Add Data Element"/>					
*Collaboration Required:	<input type="text" value="Maybe"/>					
*Data in JEDMICS?:	<input type="text" value="No"/>					
Priority:	<input type="text" value="Routine"/>					
Acquisition Related:	<input type="text" value="No"/>					
Related NSN:	FSC <input type="text"/>	NIIN	<input type="text"/>			
Critical Item?:	<input type="checkbox"/> Check to make this item Critical.					
CAGE Data <small>NOTE: Enter CAGE Data below, if you need to add more items, click the 'Add >>' button below.</small>						
	<input type="text" value="Select"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Add >>"/>						
NATO Customer Control Number:	<input type="text"/>					
Attachment 1:	<input type="text"/>				<input "="" type="button" value="Browse..."/>	
Attachment 2:	<input type="text"/>				<input "="" type="button" value="Browse..."/>	
Attachment 3:	<input type="text"/>				<input "="" type="button" value="Browse..."/>	
Comments:	<div style="border: 1px solid gray; height: 100px;"></div>					
Ready for Submission:	<input type="button" value="Submit"/>					

The Originator, Email Address, Phone/DSN/Comm, and Activity Code should be filled in automatically.

Required Fields You must complete the following fields:

Originator
Email Address
Phone/DSN/Comm
Activity Code
NSN – NIIN (you must supply both the FSC and NIIN)
Proposed Request (the default is LAD: Add Data Element)
Collaboration Required (the default is Maybe)
Data In JEDMICS? (the default is No)

Optional Fields Complete the following fields as required:

Priority (the default is Routine)
Acquisition Related (the default is No)
Related NSN
Critical Item?
CAGE Data (see additional instructions below)
NATO Customer Control Number
Attachment 1
Attachment 2
Attachment 3
Comments

Additional Instructions for CAGE Data

An entry in the CAGE Data is not required. If an entry is made, the following fields are required:

Action
CAGE Code
Part #

In addition, if the Action is Add, the following fields are also mandatory:

RNCC
RNVC
DAC

If the Part Number is longer than 32 characters, please enter “See Comments” in the Part # field, and enter the complete Part Number in Comments.

If you have more than a single CAGE action to enter, enter your first action in the spaces provided, and then click the Add button to enter the next action. You may enter as many CAGE actions as needed.

Adding Attachments You may add up to 3 attachments. An attachment may be any type of file as long as it is not an excluded file type (see below). It can contain additional information about your request, o, drawings, or any information that you feel the Cataloger needs to know.

To add an attachment, you can either enter the attachment's file name and full path to the file (such as C:\My Documents\NIINList.doc), or click the Browse button, and select the file by clicking the Open button on your browser window. You do not need to change the file name.

Excluded File Types Files with any of the following extensions are not allowed as attachments:

.ade	.mpe
.adp	.mpeg
.avi	.mpg
.bas	.mp3
.bat	.msc
.chm	.msi
.cmd	.msp
.com	.mst
.cpl	.pcd
.crt	.pif
.dll	.reg
.dot	.scr
.exe	.sct
.hlp	.shb
.hta	.shs
.inf	.vb
.ins	.vbe
.isp	.vbs
.js	.wsc
.jse	.wsf
.lnk	.wsh
.mdb	.wav
.mde	

Submitting Your Request When your request is complete, click the Submit button at the bottom of the screen. If there is any missing required data, or if one of your attachments has an excluded file extension, you will receive an error message. You can make the changes needed and then click the Submit button again. A confirmation screen will then be displayed, and you will receive an e-mail that confirms your request.

Log Off Click the Log Off link in the upper right corner of the screen to exit.

Confirmation Screen

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Processing Details

The following Progress was made while attempting to save your Maintenance Item:

- Maintenance data scanned and necessary updates completed.
- CAGE data scanned and necessary updates completed.
- File(s) scanned and necessary updates completed.
- Maintenance filename data data scanned and necessary updates completed.
- Mail Sent.

You may choose from the following links, concerning this item:

- [Show Results>>](#)
- [See Inquiry on this Item](#)

Or,

- [Click Here to Add another Maintenance Item.](#)

Customer Service: 1-877-352-2255 or DSN 932-7766 Email: DLIS-Support@dlis.dla.mil
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When your request has been processed, the above screen will be displayed. The top portion (Processing Details) provides processing details which explain the actions taken to process your request. The bottom portion (You may choose from the following Links...) provides links which you can click to see information on your request.

Show Results>> Click this link to see a printer-friendly version of your request.

See Inquiry on this Item>> Click this link to see your request as it appears in the e-Cataloging Inquiry screen.

Click Here to Add another Maintenance Item Click to return to the input screen

Log Off Click the Log Off link in the upper right corner of the screen to exit.

Confirmation Results

*** Confirmation Results ***

Date/Time Submitted: 5/10/2004 8:32:50 AM

Destination System: CWT

Email Confirmation sent to: michael.chaffee@dla.mil on: 5/10/2004 8:32:50 AM

Your unique Maintenance ID is: 933085

Originator:

Smith, Jane

Email Address:

Jane.Smith@dla.mil

Phone/DSN/Comm:

888-555-1212

Activity Code:

AB

FSC:

5910

NIIN:

012345678

Proposed Request:

LAD

Collab. Required:

M

Data in JEDMICS?:

N

Priority:

R

Critical Item?:

No

Acquisition Related:

N

Related FSC:

Related NIIN:

CAGE Data

Action	CAGE Code	Part #	RNCC	RNVC	DAC
A	12345	123-456-789	3	2	A

NATO Customer Control Number:

This screen will be displayed when you click the **Show Results>>** link on the Confirmation Screen. This is a printer-friendly version.

Close the window to return to the Confirmation Screen.

Inquiry Screen



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FSC	5910	Date Initiated	
NIIN	012345678	Date Received	5/10/2004
Act From	AB	Date Assigned	
Responsible Office	KBMB (n/a)	Date Closed	
Comments			
DCN		Special Project	
Proposed DIC	LAD	Priority	R
Customer Control No.		Form of Request	Web
Cat Effective Date		Futures Date	
Date Action Sent Out		Date Reply Due	
Collaborations		Related NSNs	
There are no collaborations for this inquiry.		There are no related NSNs for this inquiry.	

CAGE Data

Action	CAGE	Part No.	RNCC	RNVC	DAC
A	12345	123-456-789	3	2	A

[Back](#) [Printer Friendly](#)

Bottom of Form

This screen will be displayed when you click the **See Inquiry on this Item>>** link on the Confirmation screen. It shows the details of your request.

Click the Back button to return to the Confirmation screen or the Printer Friendly button to see a plain text version for printing.

Confirmation E-Mail

After your request has been processed, you will receive a confirmation e-mail like the following:

This is to confirm receipt of your maintenance request for NSN:
5910012345678 by DLIS.

Control Number

The Control Number for this Request is: 933085 Please reference this number if you have any questions about this action.
For this request, you submitted the following:

Originator: SMITH, JANE
Email Address: jane.smith@dla.mil
Phone: 888-555-1212
Activity Code: AB
FSC: 5910
NIIN: 012345678
Proposed Request: LAD
Collaboration Required: M
Jedmics Data: N
Priority: R
Aquisition Related: N
Related FSC:
Related NIIN:

CAGE Data Follows
Action: A
CAGE Code: 12345
Part Number: 123-456-789
RNCC: 3
RNVC: 2
DAC: A

NATO Customer Control Number:
File1:
File2:
File3:
Comments:

You can track the status of this request using the E-Cataloging Inquiry at:
<http://131.87.203.180/ecat/default.aspx?url=details.ascx&db=s&service=DLA%20Maintenance&id=933085>

Please send any questions or comments about the E-Cataloging system to:

CWTteam@dlis.dla.mil

E-Mail address

Thank you for using the E-Cataloging System.

You may click the embedded link to inquire about your request. If you have a question about your request, you can send e-mail to the address indicated, being sure to include the Control Number referenced.